

PINOT GRIGIO DELLE VENEZIE
Denominazione di origine controllata
OPERATING INSTRUCTIONS FOR BOTTLING OUTSIDE ITALY

Dear Sirs,

From August 1, 2017, "Pinot Grigio delle Venezie" wine becomes a name of controlled origin and will therefore be subject to more stringent control procedures than it had been in the past.

Triveneta Certificazioni Srl (hereinafter referred to as "Triveneta"), at the request of the "Delle Venezie" Consortium of protection (www.dellevenezie.it), is the certification body appointed by the Italian Ministry of Agriculture to carry out the traceability checks of this wine, and distribute government seals to bottlers.

The controls cover all phases of the production chain, in particular the vineyards and the cellars where the wine is produced and bottled. For bottlers located outside Italy, only the controls for the bottling phase are applicable.

From August 1, 2017, the "Pinot Grigio delle Venezie" wine will may continue to be bottled outside Italy only on condition that the winery agrees to be controlled by Triveneta, and pay the related charges.

Below you find a brief guide to correctly complete all the requirements imposed by Italian law.

CERTIFICATION FEES

Anyone bottling the "Pinot Grigio delle Venezie" wine is subject to the following fees:

- € 0,35 (excluding VAT) per 100 liters of bottled wine. This fee covers the costs of certification and checks carried out on the denomination of origin "Delle Venezie";
- € 0,015 (excluding VAT) for each government seal ("banderole") purchased. Please note that the application of *banderole* is compulsory on each package of wine, as it is a true guarantee of the Italian State on the authenticity of the product.

Depending on the orders of *banderole* and bottlings made during each month, Triveneta will issue a postponed invoice at the end of the month. Payment must be made within 30 days of the invoice date.

HOW TO COMMUNICATE WITH TRIVENETA?

To facilitate communication with the wineries, Triveneta has developed a web interface available at www.triveneta.wine. With this interface, wineries can check in real-time the stocks of bulk wine, bottled wine and *banderole*; they can also notify Triveneta about the bottlings and the applied *banderole*.

To receive the login credentials you must complete the following form (attached here) and return it by e-mail to info@triveneta.wine

Within 48 hours you will receive a confirmation email with the login credentials to the system.

In case of any doubts or to ask for any information you may need, you can still contact us at the following address:

Triveneta certificazioni Srl
Piazza Liberazione, 325
35030 VO (Padova)
Phone: *not yet available*
Website: www.triveneta.wine
E-mail: info@triveneta.wine



BOTTLING

After your wine bottling, it is necessary to formally register the bottling in the web portal. At the same time, you have to match the *banderole* range.

In accordance with legal requirements, you have a maximum of 7 days to register the bottling via web.

First of all, open the www.triveneta.wine homepage (for a smooth functioning of the program we advise you to use "Google Chrome" Internet browser).

To access the web program enter your username and password in the box "**Access reserved for wineries**".

To see your bulk wines just click on the "**GIACENZE VINI DOP/Sfusi**" icon.

Every time you buy a new stock of wine the Italian dealer will register the sale in the program, so your wine stock will increase.

In order to register the bottling, select the type of wine you want, then click on the "**IMBOTTIGLIA**" button for the registration.

Here you must fill in all the required fields:

Lotto:	Data:	Recipiente:	Capacità:	Nr. bottiglie:	Perdite (LITRI):	+ Contrassegni di Stato
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Serie Da A
						<input type="text"/> <input type="text"/> <input type="text"/>

**Lot-batch No. / Date / Kind of container (bottles) /Capacity of bottles / No. of bottles / Wine lost in the operation
Banderole set /From number /To number**



SERIE (Banderole set)

NUMERO (Banderole number)

Select the range of *banderole* ("*serie*" is the set of letters, e.g. AAFQ) you used.

To add more fields/new row click on "+" icon.

To confirm the registration, click on "**Invia**" (send). The registration is completed.

When you have recorded your bottling operation, you can check it on "**giacenze vini DOP imbottigliati**".

GOVERNMENT SEALS (BANDEROLE)

Terms of use

Before the sale to the consumer, *banderole* have to be stuck on every bottle: the horizontal self-adhesive label is placed around the bottleneck between the glass and the top protective seal.

If you have a bag-in-box the *banderole* have to be stuck just before the tap.

Banderole are a guarantee of the DOP authenticity of the good and a seal of quality and warranty. Reading the number and series of *banderole*, anyone can easily double check the year, the owner, the composition and physical-chemical parameters of the wine via web at www.trustyourwine.ipzs.it. You can also download the Trust your wine app, available on APP Store (iOS) or Google Play (Android).

Moreover please note that *banderole* have a remarkable intrinsic value. They are printed by the Italian Mint in Rome c/o "Istituto Poligrafico - Zecca dello Stato" (www.ipzs.it), in the same building where passports, ID cards, money are printed. When handling *banderole*, you should take the same care as with the above mentioned items.

In case *banderole* are lost or stolen, please notify Triveneta immediately and you will be given appropriate instructions.

Purchase orders

To check your *banderole* stocks, click on "**CONTRASSEGNI DI STATO /Magazzino**" icon.

If you want to order new *banderole*, click on "**ORDINI**" icon, then push the button "**ORDINA**".

"**Acquirente**": it's your company;

"**Deposito di destinazione**": destination address of *banderole*;



"DOP": it's the type of wine;

"Tipo" vertical, horizontal...*banderole*;

"Capacità": 0,750 lt., ...

"Tot": it's the number of *banderole* you want to buy.

To confirm the purchase, click on "**Salva**" (save) and then on "**Si**" (yes). The request is completed.

Delivery will take place within a few days via DHL courier.

Storage recommendations

To ensure the full adhesiveness of *banderole*, you need to store them at a temperature between 20°C and 25°C and relative humidity between 50% and 60%, just as Triveneta guarantees to store them in its own warehouse.

Banderole types and formats

You can choose three types of *banderole*:

1) Horizontal *banderole* self-adhesive back (format 105X17 mm)

4000 pcs/reel

inside core diameter (ID): 76,00 mm

outside diameter (OD): about 330,00 mm

2) Non adhesive *banderole* (glue on *banderole*) (format 120X17 mm)

20000 pcs/box

3) Vertical *banderole* self-adhesive back (format 80X17 mm)

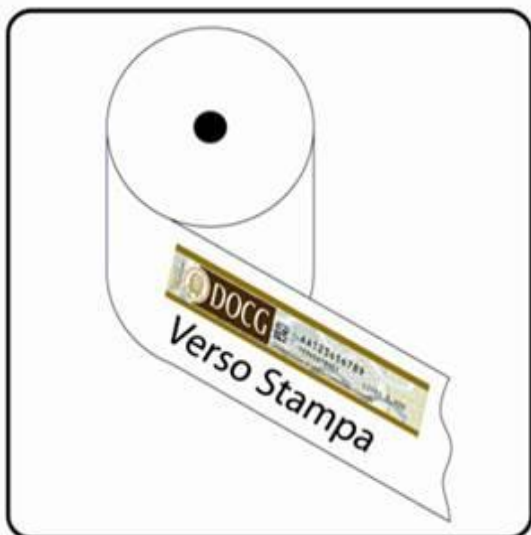
8000 pcs/reel

inside core diameter (ID): 76,4 mm

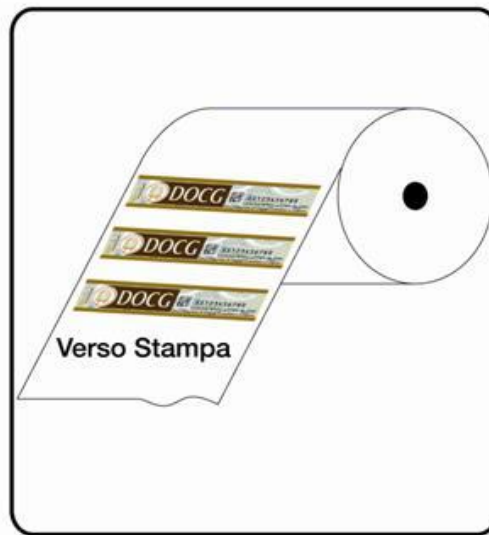
outside diameter (OD): 210,00 mm

width: about 80,9 mm

Winding type and printing position



4000 banderole reel: mm 105x17 horizontal format



8000 banderole reel: mm 80x17 vertical format

For any question or help, please email Triveneta Helpdesk (info@triveneta.wine)

